

## SMHS Instrument Ensembles Boosters

# Board Meeting Minutes

August 14, 2025

**Meeting called to order** at: 6:01pm

**Attendance:** Heather Magill, Paul Hittel, Jenne Hardin-Smith, Ryan Stump, Alex Smith, Heather English, Suzanne Moyer, Jim Russell, Ashley Lopez, Joanne Toms, Erik Toms, Sofia Keith, Helena Kusters, Darcy LeMaster

Introductions by everyone in attendance.

Joanne Toms recognize fellow board members Heather Magill and Lorana Christiansen for uniform fitting and pictures, Jenne Hardin-Smith for her work getting concession cart clean and ready to go. Sofia for making sure we had all our organizational payments up to date.

**Minutes** from May 12, 2025 Approved

### **Treasurers report:**

- Income: \$1250 from The Aussie Plumber and a late April Casino Night sponsorship
- Expenses: \$3526 on color guard uniforms, band photographs, equipment, insurance and food & supplies
- 4 out of 38 students have submitted Booster Payments and we will provide paper invoices for Ms. Morgan to send home.
- If anyone has issues making the Booster Payment please reach out to one of the officers so we can see how we can help.
- Trailer sponsors – Received the Aussie Plumber. Waiting on Allison/State farm who has been a supporter of our Band for many years
- Now under Red Cape Booster for insurance and EIN information 93-3721556. We need to change all our Booster documentation to reflect new EIN.

### **Committee Updates:**

None

### **Continuing Business:**

**Fan angel** – It is one of our big fundraisers for the year. It's a request for family and friends to support the band. Joanne Toms will be taking lead on this role after we get past our first football game and first concessions sale.

**Concessions** – utilizing volunteers we sell popcorn, snow cones, cotton candy and crocheted items at the home football games utilizing a concession cart. Jenne did an amazing job cleaning the stand. Joanne and Jenne are stocking the concessions stands with supplies. Smart & Final appears to have all the supplies needed. Not sure what size popcorn packets needed. Suggested looking at the popcorn model to see if that would

provide the information. Still need to check that the lights and cash drawer works. We need a food handlers license posted both Joanne and Larada will have one.

Discuss different volunteer positions cotton candy, popcorn, money handling, snow cones

Popcorn machine will need to be taken home tested and cleaned before our game this next Friday.

**Cotton Candy Machine** – Last year we had one donated for use at the home games. It was returned to the donor between games. It was nice but also challenging to share. We have decided to purchase our own machine and felt the sales would support the purchase. The question is size and cost and how long until we pay off our purchase price selling cotton candy at \$5/ea. Also it was suggested we could rent to other booster groups to help pay back the purchase price.

Discussion of requirements such as:

- cleaning

- being able to take it home to clean

- storage

- how many boules can be made per hour what mechanism used by the machine (direct drive/belts) to make the cotton candy.

Models discussed were available on [webstaurantstore.com](http://webstaurantstore.com)

- Carnival King CCM 28 with a Floss Bubble for \$325

- Carnival King CCM 21 with a Floss Bubble for \$235

- Model (not recorded) on a stand price not noted.

There was no clear cut winner from the discussion. Joanne and Jenne agreed to take the discussion points under consideration and present a model to the board for approval.

**Vermin** – We are still having problems with rats in the booster closet and in the lounge where the Concession cart is stored. Going forth all things stored in the booster closet will be in labeled tubs with lids, preferably the clear ones. Nothing will be stored in cardboard if at all possible. This will also apply to items on the Concession Cart in the teacher's lounge. Tub donations are always welcome!

**Water/Snacks** – describe what the committee does. Mentioned we have had a couple people sign up at Parent night. Paul Christiansen will help train our new volunteers and will be at the football game.

**Sign up Genius** – Used for to sign up volunteers for football games, competition Joanne will be sending one out for our 8/22 football game this weekend.

**Pictures** – Band photos were taken Tuesday, 8/12 by Anjeanette Photography. This included senior photos. The seniors will also receive banners to be displayed at the football games and the winter banquet. The seniors get to keep the banners at the end of the school year. When the pictures are ready there will be a download link made available to the students and the parents.

**Uniforms** – all students have been fitted for their uniforms, garment bags provided and name tags.

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**Shoes** –Tuesday Sofia and Heather measured kids feet comparing them to their stated size. They only have a few kids left to measure. There were some discrepancies between stated size and measured size that need to be addressed. Almost ready to order shoes.

**Show Shirt** – In progress Heather to follow up with Ms. Morgan. Parent can buy shirts if they like. Need to figure that process out.

**Shorts** – In the past the boosters provided athletic shorts for wearing under the uniform. Heather to ask Ms. Morgan who needs band shorts for this year.

**Props** – Dave Prante is the committee chair and will follow up with the people who signed up to help with Pit and Props at Parent night. This year props are not complicated but we will need volunteers to help push props on the field at competitions and some football games.

There was a description on how a typical competition day goes.

**Booster website** – reminder to check the booster website [www.smhsbandboosters.com](http://www.smhsbandboosters.com) for updates. There is also a link to the official [Ensembles calendar](#) managed by Ms. Morgan. That calendar can be linked with your google calendar if desired.

**Email communication** – Mail Chimp is set up and ready to go for Marching Band and Color Guard. Will try to make sure emails are comprehensive so we don't wind up sending a lot of emails.

### **Upcoming Dates:**

8/22 – First Football game – SignUp Genius to come out soon

9/12 – Home football game

### **Next Meeting**

Next meeting date/time Thursday, September 4<sup>th</sup>, 5:30pm

**Meeting adjourned – 7:34pm**

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