

# Board Meeting Minutes

January 6, 2026

Meeting called to order at: 6:06pm

In attendance: Larada Harston, William Harston, Alex Smith, Meredith Toth, Erik Toms, Joanne Toms, Elle Olney, Helena Van leirsberghe, Paul Hittel, Sofia Keith-Leon, Theresa Morgan, Suzanne Moyer, Chris Moyer, Zenia Hickson

Minutes from 12/8/2025 Approved

## **Treasurers report:**

Net YTD is positive \$6500. However, that includes the current Indoor income (\$2525) and expenses (\$1236). We expect both more income and expenses in this budget area. Budget discussion later in the agenda

Regionals are coming up still waiting on 13 students to pay by next week. Currently have received – 5 (\$150) / 18 (\$540) Ms. Morgan will remind remaining payments (\$390) need to be made by next week.

Winter Indoor - 13 full/partial student payments of \$275 have been received

- Fee schedule is:
  - \$100 due December 11
  - \$100 due January 15
  - \$75 due February 15
- Need final list of students so we can send square payment link

Expecting a Square fee increase of .25%. Depending upon how the transaction is made this can raise the fee to 2.5% or to 3.75%. In some cases this fee is passed on to the purchaser like for Student payments but in the case of concessions we absorb that fee.

Upcoming expenses for Indoor (but budget will be adjusted) and equipment repairs and saber purchase.

## **Continuing Business:**

### **Banquet feedback –**

- 95 people RSVP'd, only 78 people came and approximately 15 people didn't eat.
  - It was noted that there was a lot of sickness at the time and may account between the RSVP and actual attendance count.
  - This was the first time we did an RSVP and that was helpful but don't think we can use the numbers to change how we plan for food for future events
  - Could have capitalized on talking to the parents more about the boosters, make them feel connected and offer up some minimal things they can do to be connected. Suggested a Band Parent mixer.
  - Would have like to have had more recognition on the staff (Chase, Jose etc) and the Section leaders really didn't get the introduction they deserved either.
  - **Note Next Banquet**
    - End of year banquet
    - Combined with orchestra
    - Fancy dress
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- Kids often dress the color for the next grade level. Not all participate but it is recommended.
  - Freshman – white
  - Sophomore – red
  - Junior – blue
  - Senior – black.

### Winter season

- Indoor Budget
  - Provided by Morgan.
  - If kids don't pay take it to Ms. Morgan and she will address
  - Motion to approve the budget Passed
  - With a budget we can move forward on purchases without having to vote for approval for each expense.
  - Invoice for visual costumes is ready to pay

<b>EXPENSES:</b>		
<b>Uniforms</b>	\$1,000	Uniforms for Visual/Percussion 750: Visual Uniforms,
<b>Tarp</b>	\$0	Reuse old tarp
<b>Paint + props</b>	\$1,000	Paint, Tape, props (probably less)
<b>WGAZ Reg</b>	\$1,300	2/3 shows, State Champs
<b>Staff</b>	\$1,500	Covert, Chase, Cara
<b>Drill</b>	\$1,500	Landon/Jozy
<b>Uhaul trucks</b>	\$750	(probably will not need this, but just to be on the safe side.)
<b>Trailer</b>	\$250	Gas Expenses
<b>show music</b>	\$750	Have an invoice ready to go for this
<b>Total Expenses</b>	8,050	
<b>Total Gross Income</b>	\$8,525	
<b>Members</b>	31	
<b>Membership Fee</b>	\$275	
<b>fundraising goal</b>	-\$1,000	fundraiser home Show + Corporate Sponsorships and or drum a thon

- Shows schedule has been determined
  - Premier show 2/21 Gilbert HS
  - Mountain View HS in Tucson March 7<sup>th</sup>, down and back same day
  - Casa Grande HS, Saturday March 26<sup>th</sup>. Last day of Spring Break
  - Millennium HS, April 11<sup>th</sup> Goodyear State Championships

**Flag bags** – purchased needs be brought to school

**Saber purchase** – on hold.

### Honor Band

Will be held 10 days from now on 1/16/2026

- Schedule
  - Night before
    - band directors over to begin setting up
    - Boosters can set up concession area and Directors area
  - Day of

- Directors arrive around 10 am
  - Students arrive around 10 am and head to PAC
  - Then to rehearsal
  - 11:30 – 1 pm is lunch. Different groups go at different times
  - More rehearsal
  - 4:50 pm – 5:30 pm Middle school and High School orchestra dinner
  - 5:40-6:15 pm High school band dinner (they go last so can eat last
  - 6:30 pm Concert
- Dinner for Kids (Heather/Larada)
    - As of this meeting number of kids eating 135 per the request by Ms. Morgan to band directors. Missing information from Pinnacle (38 kids estimate), Horizon(31 estimated) and at least one middle school. So will be planning for 220 kids to eat.
    - There have been two who have requested gluten free options (Larada to handle)
    - Menu for kids will be Pizza and bottle water.
    - Assuming one Costco Pizza feeds 5, that is 44 pizzas
    - Larada has to order 1/7 for that many.
    - With 220 kids it will be challenging to get them all through a food line in the short amount of time allocated. Need at least two stations maybe up to 4. Heather to organize the stations
    - Volunteers requested for food stations, four
    - Kids who are not attending honor band can help out for setup and food serving. Morgan to follow up.
    - Collecting money is also a bottle neck. After much discussion it was decided that Larada will attempt to collect the funds in the morning and maybe give them a hand stamp for verification. Also check off kids who have paid. People handling the food will assume kids are paid.
    - Dinner will be setup outside as the cafeteria will be used for rehearsals.
  - Director Area Lunch & Dinner for Directors/clinicians (Heather/Paul)
    - Will be in the Old orchestra room
    - Looking to get Coffee and donuts donated
    - Snacks are covered by existing snacks
    - There is \$100 in our Band Booster budget that can be used here if necessary
    - 13 Band directors (increased by 1 post meeting) 3 guest conductors 15 meals
    - In past events dinner was catered by Olive Garden.
    - A \$400 budget to cover dinner was approved (approx \$25/person)
    - One person is gluten free need more information on this in case they are strict and bringing their own food.
  - Concession Sales (Joanne/Larada)
    - 3 tubs of hot chocolate donated
    - Need to buy Popcorn as we are out
    - Larada and Joanne to buy supplies
    - Noted it was going to be a much larger crowd might need more volunteers
    - Consider raising prices due to increase in square processing fees
  - Budgeting
    - At 220 kids (estimated) \* \$5/each = \$1100
    - 44 Costco Pizzas @\$10 each - \$440 (we think that includes taxes)
    - Approved budget for Director Dinner is \$400 total (approx. \$25/person)
    - No budget was approved for lunch other than be as reasonably priced as possible
    - Director area may utilize existing \$100 band booster budget if necessary

**State Championship truck assistance-** Principal Banuelos offered to help with the follow up and reimbursement regarding the state championship transportation failure. She asked for a detail list of

events which the secretary provided and CC'd the Board. Email was available at this meeting if of the booster parents wanted to read it.

### **New Business:**

#### **AZ tax Credit**

For people who pay AZ state Taxes they can redirect up to \$400 (married or \$200 single) in taxes to a school or school activity of their choice. Their tax liability is reduced by the amount paid to the school. They do not have to have kids in the school.

This tax credit money is collected by the Bookstore and can be used for things that stay in the school.

Like music or shows. Not apparently instrument repair though.

Information was sent with a link to the Band Booster tax donation page.

It was suggested that a specific eblast with the instructions should be sent out.

#### **Auction issue with AlaskaZona flight**

At the 2025 Spring Auction we sold a gift certificate for AlaskaZona 1 one hour flight. The purchaser has tried multiple times to get a concrete time/date they could utilize the certificate prior to the expiration date (12/31/2025). The contact for the gift certificate has been reluctant to commit to a date/time or even give options when available and even mentioned they don't worry about the expiration date. It looks bad for us to sell a gift certificate that will not be honored.

Joanne to look up who procured this donation and get back to ??

#### **Instrument repair**

Need help fixing our chimes. Before next Friday. Need special wire. Erik is assisting. Morgan ordered wire not through Boosters.

Also need some saxophones repaired. Mike Nye repairs in Tempe/Mesa area. Erik to look at saxophones and assess determining what needs to be done and estimated costs.

Much discussion on Marimba wheels purchased and what needed to be purchased. In the end \$45 was approved to purchase another 2 wheels completing the purchase of 8 wheels for 2 marimbas

### **Elections**

- We have to have four board members, 5 are ideal. Heather is will not run again for the board, Sofia and Jenne are graduating out.
- All positions are open for nominations.
- Joanne interested in VP again.
- Larada is open to being President
- Zenia is willing to do the secretary position.
- Treasurer position is currently open
- If we don't have enough officers then the funds go over to student account which makes it harder to purchase stuff.
- Table vote for slate of officers until next meeting.

### **Upcoming Dates:**

1/16 Honor Banda

1/23-1/24 Regional Audition

### **Next Meeting**

Next meeting date: February 3<sup>rd</sup>. 6pm band room.

**Meeting adjourned** – 8:09pm

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